RG/ACC/070/2026

Tomas Bata University in Zlín

COLLABORATIVE AGREEMENT ON STUDENT AND ACADEMIC PERSONNEL EXCHANGES BETWEEN TOMAS BATA UNIVERSITY IN ZLÍN AND UNIVERSIDAD DE GUADALAJARA

Tomas Bata University in Zlín and Universidad de Guadalajara, wish to develop a collaborative partnership in the area of student and academic personnel exchanges.

1. Signatory Parties

Tomas Bata University in Zlín
a public higher education institution established by Act No. 404/2000 Coll.
residing at: Nám. T. G. Masaryka 5555, 760 01 Zlín, Czech Republic
Identification Number: 70883521
Tax Identification Number: CZ70883521
represented by: prof. Mgr. Milan Adámek, Ph.D., Rector
(hereinafter referred to as "TBU" only)

and

Universidad de Guadalajara
a public body, decentralized from the Government of the State of Jalisco, with autonomy, legal personality and property ownership rights, in accordance with the provisions of Article 1° of its Organic Law, published by the Local Executive on January 15th, 1994, in execution of the decree number 15,319 of the Honorable Congress of the State of Jalisco.
residing at: Avenida Juárez 976, Colonia Centro, Postal Code 44100, in Guadalajara, Jalisco, México.
represented by: its Rector General, Mtra. Karla Alejandrina Planter Pérez, who is the highest executive authority of Universidad de Guadalajara and its legal representative, in accordance with Article 32° of the Organic Law of the university; assisted by the Secretary General, Mtro. César Antonio Barba Delgadillo, responsible for certifying acts and deeds under the terms of Article 40° of the Organic Law of the university.
(hereinafter referred to as "UDEG"; jointly also referred to as "signatory parties" or "institutions" only).

2. Introductory Provisions

2.1 TBU and UDEG shall cooperate in the field of student and academic personnel exchanges (student/academic personnel exchange programmes) in compliance with the legal regulations binding on the signatory parties (for TBU particularly in compliance with Act No. 111/1998 Coll., on Higher Education Institutions, as amended; hereinafter referred to as "HEIA" only. And for UDEG all applicable Normativity that are relevant for the effects of this agreement), as well as with the internal regulations of the signatory parties.

3. Student Exchanges

3.1 The student exchange programme is open to Bachelor's (Undergraduate), Master's (Postgraduate) and Doctoral students studying at the signatory parties.

3.2 The duration of the student exchange programme is scheduled for 1 or 2 semesters (or shorter in case of traineeship).

3.3 All students shall remain enrolled and shall be considered students of the home university throughout the entire period of the student exchange programme.

3.4 All students must meet the admission requirements of the host university.

3.5 Students selected for the exchange programme may take courses at the host institution, as long as they correspond to the same level and/or are comparable to those taught at their home institution.

3.6 Students participating in the exchange programme will pay their own registration and tuition fees at their home institution. Students of the student exchange programme are exempt from paying tuition fees at the host institution. Students are obliged to cover other expenses (incl. travel expenses, expenses for catering and accommodation, medical insurance, etc.) from their own resources.

3.7 The maximum number of students admitted to the student exchange programme is specified as five (5) per year per each institution, unless otherwise agreed in writing by the signatory parties. Any adjustment on the disparity in the number of students shall be made the following year.

3.8 Throughout their studies at TBU, students shall adhere to the HEIA and to TBU internal regulations, particularly to the Study and Examination Rules of TBU. Throughout their studies at UDEG, students shall adhere to the Normativity (applicable to students) that are relevant for the effects of this agreement. All students in the student exchange programme are obliged to fulfil their study-related responsibilities ensuing from the student exchange programme on which they have been enrolled and may be subject to the sanctions contemplated in case of non-compliance with this section; in this case, the home university must be informed. Exchange students will not obtain a degree from the host institution.

3.9 Students of the student exchange programme studying at TBU may be accommodated in the TBU Halls of Residence and take meals in the TBU Refectories under the same conditions as other TBU students. In the event that a student is accommodated in the TBU Halls of Residence, he/she is accommodated at his/her own expense and is obliged to adhere to the Halls of Residence Rules and Regulations and to observe instructions from the Halls of Residence management.

3.10 After the final examination period and the exchange period, the host institution will send to the home institution a report with the grades obtained by each exchange student. The conversion of academic records will be subject to the regulations of each of the signatory parties to this Agreement. If requested, the host institution will provide course descriptions, as well as information on the institution's grading system.

3.11 Both institutions agree that it is the responsibility of the exchange students to carry out the immigration procedures to obtain the visa in their country of origin.

4. Academic Personnel Exchanges

4.1 Each signatory party agrees to welcome visiting academic personnel members from the other signatory party. Such visits are subject to the consent of the relevant unit at the host institution and the conditions of work must be cited in writing prior to the visit.

4.2 Both institutions agree to review annually the number of the academic personnel sent and received.

4.3 The institutions, to the extent of their capabilities, may support the academic personnel in exchange in obtaining resources to cover the costs of transportation, lodging, food and international medical insurance.

The institution sending academic personnel shall be responsible for covering their salaries.

4.4 The academic personnel participating in this Agreement must carry out the procedures provided for in the regulations of their institution of origin, so that they may be authorized to be absent from their academic work during the time of their stay at the host institution.

4.5 Both institutions agree that the academic personnel participating in this exchange program will maintain their employment relationship with their home institution.

4.6 The host institution will give the visiting academic personnel an official letter stating the activities performed at the host university, once the stay is concluded.

5. Other Stipulations

5.1 The signatory parties undertake to mutually provide information and materials related to the activities in accordance with this Agreement, as well as to mutually consult the relevant pedagogical, organizational and other issues.

5.2 The signatory parties agree to consider as confidential all information related to the activities of UDEG to which TBU has access, and vice versa, as a result of this Agreement and which is not public.

5.3 The signatory parties further undertake to help, to the extent possible, students to arrange their stay, accommodation, catering and other technical-administrative matters related to their studies.

5.4 The signatory parties shall ensure adequate promotion of the student and academic personnel exchange programmes at the home institution, its fluent development, as well as continuously monitor and assess its running.

5.5 The academic extension programs of UDEG and those offered by its Productive Entities, such as *Colegio de Español y Cultura Mexicana* and the PROULEX-COMLEX Corporate System, are not included in this Collaborative Agreement on Student and Academic Personnel Exchanges.

6. Final Provisions

6.1 This Agreement shall come into full force and effect on the day when it is signed by both signatory parties, in the event of separate signatures, it shall come into effect from the date of the last signature, and shall be concluded for a period of five (5) years.

6.2 The signatory parties are entitled to withdraw from the Agreement at any time with the length of notice of six (6) months. The notice period begins to run on the first day of the calendar month following the month in which the written notice of withdrawal was delivered to the other signatory party.

6.3 In the event of premature termination of the Agreement, the signatory parties are obliged to ensure conditions necessary for successful completion of studies of those students that study in the given exchange programme. Students or academic personnel who have already been accepted by the signatory parties before the expiry of this Agreement or, as the case may be, its termination, shall not be affected and shall be allowed to complete their stay at the host institution.

6.4 Alterations and improvements to the Agreement can only be made in the form of amendments in writing, which are to be explicitly marked as amendments to the Agreement and signed by the authorized representatives of both signatory parties, in accordance with the applicable regulations and through the corresponding legal instruments, with the institutions being obligated to the new stipulations as of the date of signature unless it will be stated differently in the amendment.

6.5 Should any of the provisions of this Agreement be not valid or not enforceable, this fact does not affect the validity or enforceability of other provisions of this Agreement.

6.6 This Agreement has been drawn up in two (2) copies in the English language, both versions with equal content and validity; each signatory party shall receive one copy thereof; in the event of any discrepancy in its interpretation, such discrepancy will be resolved by mutual accord.

6.7 The signatory parties declare that they have read the Agreement in detail prior to signing it and that they agree to its content; that this Agreement represents the full agreement between the signatory parties, and that it has not been concluded in need and under clearly unfavourable conditions.

On behalf of Tomas Bata University in Zlín

Prof. Mgr. Milan Adámek, Ph.D.
Rector

On behalf of Universidad de Guadalajara

Mtra. Karla Alejandrina Planter Pérez
Rector General

Mtro. César Antonio Barba Delgadillo
Secretary General

WITNESS

Mtra. Valeria Viridiana Padilla Navarro
Coordinator for Internationalization

In Zlín on: 14 MAY 2026

In Guadalajara, Jalisco, Mexico on:

26 FEB 2026